

## **Rules of Procedure of the "Refugee Memoirs" Competition**

### **§ 1 Organiser**

The organiser of the "Refugee Memoirs" Competition (hereinafter referred to as the "Competition") is: Kontakt Magazine, published by the Association of the Club of Catholic Intelligentsia in Warsaw, ul. Freta 20/24a, 00-227 Warsaw, entered in the register of associations of other social and professional organisations, foundations and independent public health care establishments and in the register of entrepreneurs by the District Court for the City of Warsaw in Warsaw, XII Economic Department of the National Court Register under KRS number: 0000034785, REGON number: 000770809, NIP: 5260001602 (hereinafter: "Kontakt Magazine"), hereinafter referred to as the "Organiser".

### **§ 2 General provisions**

- (1) Only ideas for original texts, not previously published nationally or internationally and not submitted in other competitions, may be submitted to the Competition.
- (2) The Entrant is obliged not to publish a text based on the idea submitted to the Competition until the outcome of the Competition.
- (3) Entering the Competition is tantamount to declaring that the Entrant submitting the idea is the author of the idea and that it is the result of his/her personal, original creation, free from legal defects and any claims of third parties.
- (4) Participants in the Competition shall bear full responsibility, releasing the Organiser in this respect from any liability in the event that a third party claims rights to the idea submitted by them and if its content is unlawful or infringes the rights of third parties.
- (5) Texts that violate the rights of third parties or applicable regulations will be excluded by the Organiser from participation in the Competition.
- (6) Entering the Competition is tantamount to knowing and accepting the rules of conducting the Competition, resulting from the provisions of these Regulations.

### **§ 3 Participants in the competition**

- (1) The Competition is open to a participant who, as of 20 July 2023, resides in or around Warsaw, Poland, who is a foreigner and who, due to a well-founded fear of being persecuted in his or her country of origin on account of race, religion, nationality, political opinion or membership of a particular social group, or where returning to his or her country of origin may expose him or her to a real risk of suffering serious harm through the imposition of the death penalty or execution or torture, inhuman or degrading treatment or punishment, or serious and individual threat to life or health arising from the widespread use of violence against civilians in situations of international or internal armed conflict, and for this reason he or she is unable or unwilling to avail him or herself of the protection of that country.
- (2) Entries of persons who do not meet the requirements indicated in § 3, para. 1 of the Regulations, will be excluded by the Organiser from participation in the Competition.
- (3) The Competition is open to an adult participant aged 18 or over.
- (4) The Competition is also open to entrants over the age of 16 - with the consent of their legal guardian expressed in writing.

#### § 4 Theme of the Competition

- (1) The object of the Competition is to present individual refugee experiences. Memoirs can take a variety of forms. Both one-sentence statements and long forms describing a whole life are encouraged, as well as photos or drawings and graphics.
- (2) Written forms (including but not limited to: memoirs, diaries, reports, poems and any other written form) should not exceed 40 000 characters with spaces.
- (3) A maximum of 9 visual works - photographs, graphics, illustrations, drawings and other graphic forms - may be submitted for the competition. Visual works should not exceed 30 MB.
- (4) Entries must be submitted in one of the following languages: Polish, English, Ukrainian, Russian, Belarusian, Arabic, Georgian, Vietnamese, Pashto, Kurdish, Persian, Chechen, Hindi, French, Spanish.
- (5) The Competition Participant may submit a maximum of one entry.
- (6) The Competition Participants will conclude an agreement with the Organiser on the transfer of the author's economic rights to the work - the Competition work, which will also include:
  - (a) the right of first publication of the work,
  - (b) the right to develop the competition work, including the preparation of an ebook, audiobook, book publication, album, website
  - (c) the authority to prepare collections, anthologies or selections of entries.
- (7) The agreement on the transfer of the author's economic rights to the work - the competition work - will be subject to Polish law and Polish jurisdiction.

#### § 5 Entry to the Competition

- (1) Participants submit ideas for the Competition by filling in a form, a link to which is available on the Competition website: <https://forms.gle/ATRjxYeMztBYu1m56>
- (2) Ideas may only be submitted in the form of a form. It shall contain the following details:
  - 1) participant's name and surname
  - 2) e-mail address
  - 3) telephone number
  - 4) chosen language
  - 5) places for sending the Competition work and
  - 6) necessary declarations and consents, including for the Organiser to process the personal data provided in order to conduct and settle the Competition, publish its results, award prizes and possible contact from the Organiser in matters related to the Competition.
- (3) The consent to send the Contact newsletter, present in the form, is voluntary and its granting or lack thereof does not affect the validity of the application.
- (4) applications shall only be accepted via an online form
- (5) Applications are accepted only in the following languages: Polish, English, Ukrainian, Russian.

#### § 6 Duration of the Competition

- (1) Text submissions to the Competition can be made from the date of the Competition announcement until 15 August 2023.
- (2) The Competition will be resolved no later than 22 October 2023.

#### § 7 Competition Commission

- (1) The entries submitted to the Competition will be judged by a Competition Committee appointed by the Organiser.
- (2) The verdict of the Competition Committee is final.

### § 8 Prizes

- (1) Each winner of the Competition will receive a cash prize of at least PLN 500.
- (2) There will also be a minimum of three grand prizes of at least an additional PLN 500.
- (3) Each award includes:
  - a. Editorial support from the Contact editorial team
  - b. Translation of the work into Polish
  - b. Publication of an article in a book entitled. "Refugee Memoirs"
  - d. Poster illustration by Contact graphic designers.
- (4) The prizes referred to in § 8 p. 1 and pt. 2 of the Rules and Regulations, shall be paid on the basis of a work contract provided that all formal obligations related to the provision of the necessary data and the signing of the contract by the two parties are fulfilled by the Participant.

### § 9 Announcement of competition results

- 1 Information regarding the results of the Competition will be posted on the Contact Magazine website and on its social media fanpages.

### § 10 Final provisions

- (1) The competition may be cancelled by the Organiser at any time without giving reasons.
- (2) Participants of the Competition may, in matters relating to the Competition, contact The organiser at the following e-mail address: redakcja@kik.waw.pl
- (3) The provision of personal data by the participant in the competition is voluntary. Failure to provide personal data by the competition participant will prevent the Administrator from carrying out the competition proceedings and, if a prize is awarded, will prevent the awarding of the prize.

### § 11 Information on data processing

- (1) The administrator of the data provided by the Contest Participant is the Club of Catholic Intelligentsia with its registered office in Warsaw, 20/24a Freta Street. In matters relating to the competition, you can contact the editors of Kontakt Magazine, e-mail: redakcja@kik.waw.pl
- (2) The Data Protection Officer (DPO) is Dominika Romanowska. She can be contacted by e-mail at: dominika.romanowska@kik.waw.pl. It is not the responsibility of the Data Protection Officer to provide information on the competitions organised.
- (3) The personal data provided by the Contest Participant, will be processed for the purpose of organising, conducting and promoting the Contest, publishing information about the Contest winners, as well as for archiving purposes and ensuring accountability required by the provisions of the General Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons in relation to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (Official Journal of the EU L 119 of 4 May 2016, p. 1 and Dz.Urz. UE L 127 of 23 May) on the protection of personal data, hereinafter referred to as RODO.
- (4) Personal data is also collected on the basis of the consent given, pursuant to Article 6(1)(a) of the General Data Protection Regulation (GDPR), for the purposes of organising and conducting the competition and publishing information about the competition winners.

(5) The controller processes the personal data indicated on the basis of a legitimate interest, which is to enable participants to take part in the Competition to enable the Competition to be carried out, to publish information about the winners and to archive documents.

6. Personal data will be stored in accordance with the requirements of the Act of 14 July 1983 on national archival resources and archives (i.e. Journal of Laws of 2019, item 553) - for the period specified in these provisions.

7 The persons whose personal data is processed by the Administrator have the right to:

- a. Access to and obtain a copy of their data;
- b. Request the rectification (amendment) of its data if it is erroneous or outdated, as well as the right to request their erasure when the processing does not take place in order to comply with an obligation arising from a legal provision or in the exercise of public authority;
- c. Request for restriction of the processing of personal data;
- d. Object to the processing of the data, where processing is not based on the premise of the person's consent to the processing of his or her data;
- e. File a complaint with Ms. Dominika Romanowska (at e-mail address: [dominika.romanowska@kik.waw.pl](mailto:dominika.romanowska@kik.waw.pl))

(8) The provision of personal data is voluntary but necessary to enable the Organiser to organise the Competition, to notify the winners of the results of the competition and to award the prizes.

(9) A person whose personal data is processed in connection with the Competition shall have the right to withdraw his or her consent to the processing of his or her personal data at any time, to the extent that he or she has given such consent. However, the withdrawal of consent will not affect the processing that was carried out on the basis of that person's consent prior to its withdrawal.